



2021 USPS Postal Information

When mailing through the U.S. Postal Service, getting it right is imperative. A piece folded incorrectly or sized unconventionally can cost you dearly in postage. That's where the experts at Prisma can help. Our in-house consultants can review your mail piece to ensure it meets postal requirements. Processing more than 10 million pieces a month... we know mail. And we can help you.

FIRST-CLASS MAIL RATES

NON-AUTO (Up to 1oz)	LETTERS*	CARDS	FLATS
Metered Single Piece (Machinable Letter)	53.0¢		
Stamped Single Piece (Machinable Letter)	58.0¢	40.0¢	\$1.16
Presorted (Machinable)	46.1¢	33.5¢	89.1¢
AUTOMATION (Up to 3.5oz)	LETTERS*	CARDS	FLATS
Mixed AADC	48.5¢	32.6¢	Ask for quote
AADC	46.1¢	31.8¢	
5-digit	42.6¢	30.6¢	

USPS MARKETING MAIL RATES

AUTOMATION	(Up to 3.5oz) LETTERS*	(Up to 4.0oz) FLATS
Mixed AADC	33.0¢	-
Mixed ADC	-	79.8¢
AADC	30.9¢	-
ADC	-	72.9¢
3-digit	-	64.0¢
5-digit	27.7¢	48.2¢
CR Basic	33.2¢	35.3¢
CR High Density	23.9¢	27.9¢
CR High Density Plus	21.0¢	24.1¢
CR Saturation	19.7¢	23.4¢

NON-PROFIT MAIL RATES

AUTOMATION	(Up to 3.5oz) LETTERS*	(Up to 4.0oz) FLATS
Mixed AADC	19.9¢	-
Mixed ADC	-	59.4¢
AADC	17.8¢	-
ADC	-	52.5¢
3-digit	-	43.6¢
5-digit	14.6¢	27.8¢
CR Basic	24.6¢	26.5¢
CR High Density	15.3¢	19.1¢
CR High Density Plus	12.5¢	15.3¢
CR Saturation	11.7¢	14.6¢

PHOENIX METRO (LOCAL RATES) | USPS MARKETING MAIL RATES

AUTOMATION - DNDC	(Up to 3.5oz) LETTERS*	(Up to 4.0oz) FLATS
AADC	28.8¢	-
ADC	-	66.0¢
3-digit	-	57.1¢
5-digit	25.6¢	41.3¢
CR Basic	31.1¢	30.9¢
CR High Density	21.8¢	24.0¢
CR High Density Plus	18.9¢	20.2¢
CR Saturation	17.6¢	19.5¢

PHOENIX METRO (LOCAL RATES) | NON-PROFIT MAIL RATES

AUTOMATION - DNDC	(Up to 3.5oz) LETTERS*	(Up to 4.0oz) FLATS
AADC	15.7¢	-
ADC	-	45.6¢
3-digit	-	36.7¢
5-digit	12.5¢	20.9¢
CR Basic	22.5¢	22.1¢
CR High Density	13.2¢	15.2¢
CR High Density Plus	10.4¢	11.4¢
CR Saturation	09.6¢	10.7¢

EDDM - EVERY DOOR DIRECT MAIL

Standard	18.9 – 23.5¢
Nonprofit	10.1 – 14.7¢
No mailing list required.	
To receive these rates, please add \$200 transportation fee.	

Minimum Quantities

First Class Postage	No minimum
First Class Presorted	500+ pieces
Standard Presorted	200+ pieces
Non Profit Presorted	200+ pieces

* Folded self-mailer (FSM) up to 3.0oz



SIZES AND SPECIFICATIONS

FIRST CLASS POSTCARDS

	MIN	MAX
Height	3.5"	6"
Length	5"	9"
Thickness up to 4.25" x 6"	.007"	.016"
Thickness over 4.25" x 6" up to 6" x 9"	.009"	
Weight: max weight 3.5 oz.		

LETTERS (ALL CLASSES)

	MIN	MAX
Height	3.5"	6.125"
Length	5"	11.5"
Thickness	.007"	.25"
Weight: max weight 3.5 oz.		

FSM (FOLDED SELF-MAILERS)

	MIN	MAX
Height	3.5"	6"
Length	5"	10.5"
Thickness	.009"	.25"
Weight: max weight 3 oz.		

A folded self-mailer is formed of panels that are created when one or more unbound sheets of paper are folded together and sealed to make a letter-size mailpiece. The spine needs to be on the bottom edge unless it's designed as an oblong FSM then the spine is on the leading edge.

Paper basis weight - Book grade
70lb minimum for pieces weighing 1 oz or less
80lb minimum for pieces weighing over 1 oz

BOOKLETS/SLIM JIMS

	MIN	MAX
Height	3.5"	6"
Length	5"	10.5"
Thickness	.009"	.25"
Weight: max weight 3 oz.		

Booklets consist of bound sheets or pages; bound by staples or glue. The spine needs to be on the bottom edge unless it's designed as an oblong booklet then the spine is on the leading edge.

AUTOMATION COMPATIBLE FLAT-SIZE MAIL

	MIN	MAX
Height	6.125"	12"
Length	11.5"	15"
Thickness	.009"	.75"
Weight: Up to 13 oz (FC) Up to 15.99 oz (STD)		

Have more questions?

For assistance with your mailing needs, talk with your Prisma Account Executive or call 602 243 5777 or 800 379 5777.